



**SAN MATEO COUNTY
MOSQUITO ABATEMENT DISTRICT
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**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES, OCT 12, 2005**

President Anderson called the meeting to order at 7:00pm

TRUSTEES PRESENT:

- | | |
|------------------|-------------------|
| Ronald Anderson | Doris Kellett |
| Robert Blake | Robert Maynard |
| Robert Bury | Leon Nickolas |
| Valentina Cogoni | Lawrence Peterson |
| John Curtis | Dennis Preger |
| Joseph Fil | Robert Riechel |
| Roland Finley | Betsey Schneider |
| Raymond Honan | Richard Tagg |
| | Lawrence Vallerga |

TRUSTEES ABSENT:

Victoria Feng

STAFF PRESENT:

- Robert Gay, District Manager
- Karen Williams, Clerk of the Board
- James Counts, Field Operations Supervisor
- Chindi Peavey, Vector Ecologist

GUESTS/SPEAKERS PRESENT:

Brian Weber, Vector Control Joint Powers Agency

Pledge of Allegiance

Public Input on Non Agendized Items

No one was present from the general public to address the Board

VCJPA Insurance Program

Brian Weber, Assistant Executive Director, Vector Control Joint Powers Agency, provided a PowerPoint presentation on the District's Liability, Worker's Compensation and Automobile Physical Damage Insurance. The presentation lasted approximately 60 minutes.

Consent Calendar

MOTION: Approve the consent calendar, which consisted of the list of expenditures for September, revenue received for September, and the Minutes from the September 14, 2005 Board meeting. Bury/Nickolas, carried unanimously.

District Programs/Staff Reports

San Francisco Estuary Invasive Spartina Project 2005

Field Operations Supervisor Counts reported on the District involvement in removing invasive cord grass in areas surrounding San Francisco Bay. When the project was first proposed, the contracting agencies were unaware of the enormous expense of the materials. The materials needed, Habitat and Hi-Lighter, are almost seven times more expensive than the materials that were utilized last year. Both U.S. Fish and Wildlife and the Coastal Conservancy had to adjust their budgetary figures to account for this increase. The work has been completed and the billing will be produced before the end of October. The work began with an aerial application by helicopter and continued with work performed by 4 Argos, and mounted sprayers on the District boat. A study was conducted indicating that the invasive species is reproducing at a rate of 100% per year. This year, the District treated 591 acres, from Willow Rd in Menlo Park to Coyote Point in San Mateo. Next year, the District has been given permission to begin treatment earlier in the year without affecting the native endangered wildlife.

Fish Pond/Parking Garage Construction Project

Manager Gay reported on the building project. The project is moving forward and the steel for the building will be arriving on Monday, October 17, 2005. A building committee meeting is scheduled for November 2, 2005 at 12:00pm.

Entomology Support Services

Chindi Peavey reported on the activities of the lab staff. The District's CO2 trap program is in full swing and has been very effective this year. Last month, the collection of mosquitoes was higher than the current month, which indicates that the season for our most common mosquito, *Culex pipien*, is diminishing. *Culex pipiens* and *Culex tarsalis* are our districts' most common carriers of West Nile virus. *Culex tarsalis* are not numerous at this time.

A study to measure mosquito populations at Lake Merced has been undertaken by the lab staff. It has been determined that no control work is needed this current season. In previous seasons, the CO2 traps collected over 3000 mosquitoes a night. Currently, less than 150 are found in any given trap.

Dr. Peavey has been selected to serve on the Jasper Ridge Biological Reserve Committee. The committee was formed to address issues specific to that area. Being able to communicate the District's position on treatments and surveillance could be very valuable due to the mosquito problems created by Searsville Lake and Annex Lake.

West Nile virus status report:

This year: 832 cases of West Nile virus in the state, 1 human case in our county
 442 Horse cases in the state, 0 in our county
 10 Positive birds, 2 positive birds in our county

Last Year: 830 cases of West Nile virus in the state, 0 in our state
 540 Horse cases in the state, 0 in our county
 17 positive birds, 0 positive birds in our county

Operation Services

James Counts reported on the activities of the Operations department. The summer catch basin program is winding down and the final two summer technicians' final day is Friday, October 14, 2005. The current years' technicians did an outstanding job keeping the program running. The number of summer-hire technicians may need to be increased to 10 next season to fully cover where needed.

The last helicopter treatment at Sharp Park and Searsville Lake was performed on October 4, 2005. The program was very effective in keeping the mosquito populations to a minimum.

Mosquito and Vector Control Association of California (MVCAC)

Manager Gay reported on activities from the Mosquito and Vector Control Association of California (MVCAC). The MVCAC Fall quarterly Board Meeting is being held in South Lake Tahoe on October 26th to October 28th. Manager Gay, Vector Ecologist Peavey and Trustee Preger will be attending. A report of the outcome will be provided at the November District board meeting.

AB1234 passed and has been chaptered by the Governor. This is a special district reform legislation. It requires ethics training for board members. Our District is very proactive on ethics training and a sample training was provided at a previous meeting by video tape. Additional ethics training is provided at the Annual MVCAC Meeting in Reno, NV at the end of January in 2006.

Clerk Williams reported on the status of travel arrangements for the upcoming MVCAC annual meeting in Reno Nevada on January 29th through February 1, 2006. Arrangements are being made to travel by train from Emeryville to Reno. A head count was taken and currently 24 Trustees and staff have agreed to attend.

American Mosquito Control Association

Clerk Williams reported on the upcoming AMCA annual meeting being held in Detroit Michigan on February 26th through March 2, 2006. The list of Trustees who are eligible to attend was read off. More information will be provided in November and December.

District Audit

Clerk Williams reported that the draft audit report is being prepared and a final draft should be complete at the November 11, 2005 board meeting.

District Manager's Activity Report

Manager Gay reported on additional District activities. District legal counsel has been working with an appraiser to determine the fair market value of the property at 832 Barron Ave, Redwood City. This property was previously owned by the District in the 1970's and the District would like to repurchase it as a South County staging area for equipment. The next step is to contact the current owner and negotiate a purchase price.

A new continuing education cycle has now started for all certified staff. The new coastal region coordinator is Dr. Bruce Kirkpatrick from Alameda County Mosquito Abatement District. The new location for our seminars is the Officers Club at the Naval Air Station in Alameda starting January 24th and 26th.

The District had a booth at the South San Francisco Day in the Park. It was a great success. The District received lots of visitors to the booth.

Trustee Field Day 2005-06 has been scheduled for Tuesday, November 15, 2005. This is a day of equipment demonstrations and program presentations, followed by a barbeque lunch. Please mark your calendars!

Board and Staff Announcements

President Anderson commented on interest for a District Christmas party. With a show of hands, it has been determined that the District would not be planning a 2005 Christmas Party.

Trustee Nickolas reported on his recent attendance at the CSDA conference in Long Beach, CA on September 26, 2005. Three topics of interest were Ethics & Special Districts, Become a Brown Act Millionaire and How to evaluate your General Manager.

Clerk Williams reported that the District has signed up with a MasterCard Company that offered cash back from credit card purchases. A request had been previously made by Trustee Blake to locate one for District purchases.

Clerk Williams provided information about offering direct deposit of the monthly Trustee meeting expense checks. Interest was not high but forms for those interested were handed out.

Reminder of Next Regularly Scheduled Board Meeting

The next regular board meeting is scheduled for November 11, 2005 at 7:00.

Adjournment

MOTION: Adjournment. Curtis/Nickolas, carried unanimously. 9:25pm

Approved:

District Manager

President

Date