



**SAN MATEO COUNTY  
MOSQUITO ABATEMENT DISTRICT  
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**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF TRUSTEES, MAR 08, 2006**

President Nickolas called the meeting to order at 7:00pm

**TRUSTEES PRESENT:**

- |                  |                     |
|------------------|---------------------|
| Ronald Anderson  | Leon Nickolas       |
| Robert Blake     | Lawrence Peterson   |
| Robert Bury      | Dennis Preger       |
| Valentina Cogoni | Robert Riechel      |
| John Curtis      | Betsy Schneider     |
| Joseph Fil       | Richard Tagg        |
| Roland Finley    | Lawrence Vallergera |
| Ray Honan        |                     |
| Doris Kellett    |                     |
| Robert Maynard   |                     |

**TRUSTEES ABSENT:**

**STAFF PRESENT:**

- Robert Gay, District Manager
- Karen Williams, Clerk of the Board
- James Counts, Field Operations Supervisor
- Chindi Peavey, Vector Ecologist
- Angela Rory, Assistant Vector Ecologist

**GUESTS/SPEAKERS PRESENT:**

None

**Pledge of Allegiance**

**Public Input on Non Agendized Items**

No one was present from the general public to address the Board

**Consent Calendar**

Resolution M-005-06 was pulled from the consent calendar for discussion and independent approval.

**MOTION:**

To approve SCI Consultants to prepare Engineer's report for North and West County District Assessment for fiscal year 2006-07. Curtis/Anderson, carried unanimously. 17 ayes, 0 noes, 0 abstain, 0 absent.

**MOTION:** Approve the consent calendar, which consisted of the list of expenditures for February, revenue received for February, and the Minutes from the February 8, 2006 Board meeting. Curtis/Riechel, carried unanimously.

### **District Programs/Staff Reports**

#### **Fish Pond/Parking Garage Construction Project**

Manager Gay reported on the building project. The Building Committee met today to review the building project. The only remaining process is the fire alarm monitoring system. Manager Gay will be meeting with representatives of Honeywell Security Systems to implement the final stage.

#### **Lab Services**

Chindi Peavey reported on the following activities of the Lab staff:

- The State has reported that there have been 5 positive birds so far this year, 3 from Santa Clara County, 1 from Plumas County and 1 from San Diego County.
- Assistant Vector Ecologist Angela Rory has completed 2 posters on West Nile Virus, which will be available to each Trustee for their city.
- The Lab department will have a new chicken coop in Half Moon Bay for the sentinel chicken flock. The Operations department is constructing it. It has been determined that chicken flocks are not a good predictor of West Nile Virus and the District is reducing its coop count to two in light of this. The chickens will be picked up on March 27, 2006.
- Dr. Peavey and James Counts will be meeting with U.S. Fish and Wildlife service to speak with a recovery biologist at Morey Point to discuss red-legged frogs and SF garter snakes. The idea is to remove tulles and perform maintenance in the area which will not impact on the endangered species and help limit mosquito breeding sources from the coastal area.
- Larval sample collections are switching from *Aedes squamiger* and *Aedes washinoi* to *Culiseta inornata* and *Culex tarsalis*, which is common for this time of year. *Culex pipiens*, most commonly found under homes with broken pipes, will be our most troublesome mosquito for vectoring West Nile virus.
- The Lab department has collected 1000 ticks from local parks and hiking trails, 500 of which have been in the process of dissection for testing of Lyme disease.
- On March 10, 2006, Dr. Peavey and Angela Rory will be meeting with a Hillsborough resident whose dog has acquired brain roundworm, possibly from raccoons. They will be looking for signs of raccoon populations in the area and check for roundworm, which could be transmitted to humans.
- An Environmental Committee meeting is scheduled for April 12, 2006. The meeting will be held prior to the monthly Board meeting at 6:00pm.
- The District will have a booth at the San Francisco Flower and Garden Show at the Cow Palace on March 15-19, 2006. Alameda County and San Francisco will be assisting with the booth also.
- Applications are being accepted for Assistant Vector Ecologist. The closing date is March 16, 2006 and interviews will be conducted March 23-24, 2006.

## Field Operation Services

James Counts reported on the following activities of the Operations department:

- James provided a 30 minute PowerPoint presentation on the treatment work being done at Bair Island. The presentation included overviews of maps showing the areas that require the most treatments with aerial applications and the areas involved in the cord grass treatments.

### Mosquito and Vector Control Association of California (MVCAC)

Manager Gay reported on activities from the Mosquito and Vector Control Association of California (MVCAC). Mosquito and Vector Control Awareness week is April 23 through April 29, 2006. Several cities have requested District attendance at City Council meetings to receive proclamations or resolutions in observance of this week.

Trustee Finley, who was absent at the last board meeting, had the opportunity to report on his experience at the MVCAC annual meeting in Reno, NV. He stated that he found the trip enjoyable. He learned about West Nile virus and how it had infected fewer birds than previously anticipated. He was also interested in the information regarding potential breeding sites created by cemetery urns. Overall, "the meeting was informative".

### American Mosquito Control Association

The attendees to the annual American Mosquito Control Association meeting in Detroit, Michigan were Trustee Finley, Trustee Maynard and Assistant Vector Ecologist Angela Rory. The following is a summary of their experiences:

- **Roland Finley:** He stated he enjoyed the presentation on forensic entomology. He enjoyed the speakers at the plenary session. More work needs to be done for the Trustee section and several other agency attendees expressed the same concerns. He stated that the location was in a beautiful hotel but the conference itself was spread out among three floors making it difficult to get around.
- **Robert Maynard:** Robert also stated that he enjoyed the presentation on forensic entomology. He was also in attendance of presentations on Dengue Fever and Malaria. He enjoyed learning about West Nile virus surveillance in New York and listened to other speakers who reported on vector surveillance and control, which he compared to our current program. He stated that the topic of public relations during the aerial adulticiding in Sacramento/Yolo County was very informative.
- **Angela Rory:** Angela reported on the presentations on school programs that she feels would be beneficial to incorporate into our current education program. There was a presentation that was provided by Coachella Valley about how to get better media coverage that she stated was informative. Also, issues of mosquito breeding sources and treatment in the areas of New Orleans hit by Hurricane Katrina were eye-opening and interesting.

**District Policy Committee**

On February 15th, the District Policy committee met to discuss the changes to Travel and Trustee Expense Reimbursement policies as required by AB1234. All changes made were effective March 8, 2006.

**MOTION:** To approve changes to Policy 4010 Ethics Training, and 4020 Trustee Meeting Attendance, as amended. Peterson/Riechel, carried unanimously.

**MOTION:** To approve changes to Policy 4030 Trustee Remuneration and Reimbursement, changing the amount of Trustee Meeting Expense reimbursement from \$50.00 per meeting, plus \$25.00 per Committee meeting up to a maximum of \$100.00 per month to \$100.00 per month with no remuneration for Committee meetings. Curtis/Blake. Motion carried. 13 ayes, 1 noe, 3 abstain, 0 absent.

**MOTION:** To approve changes to Policy 1120 Travel, requiring adherence to new reporting requirements. Curtis/Riechel, carried unanimously.

**VCJPA**

Manager Gay attended the annual insurance meeting in Aptos, California on March 6-7, 2006. The meeting was lengthy and all the insurance programs are going fine.

**District Manager's Activity Report**

Manager Gay reported on the following items:

- The timeline for the assessment process for North and West County District for Fiscal year 2006-07 has begun with tonight's resolution.
- The majority of the staff attended the Vertebrate Pest Conference in Berkeley Tuesday, Wednesday and Thursday of this week.
- CSDA is involved in the infrastructure bond debate going on in Sacramento.
- Ethics training requirements
- LAFCO meeting coming up on May 9th in San Carlos to determine Special District representative to LAFCO Board
- Alameda County will dedicate its building on March 24, 2006
- MVCAC Coastal Region Managers Meeting upcoming on April 6-7, 2006
- Legislative Day is coming April 26-27th. Attendees will be Robert Gay, Robert Riechel, Ron Anderson, and Robert Bury. More information to follow.
- Booth at Woodside Environmental Faire
- Booth at SF Flower and Garden Show
- Upcoming purchase of property in South County

Trustee Bury expressed concern about District purchase of property and Manager Gay stated he would address his concerns before the next meeting.

**Board and Staff Announcements**

- Trustee Curtis commented that he preferred tonight's format for discussing the financials. It was short and sweet and allowed more time to be directed to District programs. He stated that if any Trustee had concerns or questions on the budget items or purchases, they should be addressed to staff prior to the board meeting. He complimented Manager Gay on the expeditiousness of the financial section of the meeting tonight.
- A public hearing is scheduled April 3, 2006 in Brisbane to review certain properties. It was recommended that Trustee Maynard attend the meeting incase it involves redevelopment tax dollars or creation of additional mosquito breeding sites.
- Manager Gay commented on the report provided by Robert Riechel to his City Council each month. He indicated that each Trustee should do the same. A sample of his report will be provided in the next pre-packet to use as a template.

- The Budget and Salary Committee is scheduled to meet on Tuesday, April 11, 2006 at 12:00pm.
- The Environmental Committee is scheduled to meet on Wednesday, April 12, 2006 at 6:00pm.
- The Policy Committee has a standing meeting, Third Wednesday each month at 12:00pm.

**Reminder of Next Regularly Scheduled Board Meeting**

The next regular board meeting is scheduled for April 12, 2006 at 7:00.

**Adjournment**

**MOTION:** Adjournment. Curtis/Tagg, carried unanimously. 9:45pm

Approved:

\_\_\_\_\_  
District Manager

\_\_\_\_\_  
President

\_\_\_\_\_  
Date