



**SAN MATEO COUNTY  
MOSQUITO ABATEMENT DISTRICT  
1351 Rollins Road  
Burlingame, California 94010-2409  
(650) 344-8592  
FAX (650) 344-3843  
WWW.SMCMAD.ORG**

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF TRUSTEES, MAY 10, 2006**

President Nickolas called the meeting to order at 7:05pm

**TRUSTEES PRESENT:**

- |                  |                   |
|------------------|-------------------|
| Ronald Anderson  | Doris Kellett     |
| Robert Blake     | Robert Maynard    |
| Robert Bury      | Leon Nickolas     |
| Valentina Cogoni | Lawrence Peterson |
| John Curtis      | Dennis Preger     |
| Joseph Fil       | Robert Riechel    |
| Roland Finley    | Betsey Schneider  |
| Tim Frahm        | Richard Tagg      |
| Cal Hinton       |                   |
| Ray Honan        |                   |

**TRUSTEES ABSENT:**

- Maggie Gomez
- Lawrence Vallerga

**STAFF PRESENT:**

- Robert Gay, District Manager
- Karen Williams, Clerk of the Board
- James Counts, Field Operations Supervisor
- Chindi Peavey, Vector Ecologist

**GUESTS/SPEAKERS PRESENT:**

None

**Pledge of Allegiance**

**Introductions of new Trustee**

President Nickolas took a moment to introduce Cal Hinton. He is the representative for the County At-Large. He resides in Pacifica.

**Public Input on Non Agendized Items**

No one was present from the general public to address the Board

**Consent Calendar**

**MOTION:** Approve the consent calendar, which consisted of the list of expenditures for April, revenue received for April, the Minutes of the April 12th Board meeting and Resolution M-008-06 budget emendation. Curtis/Riechel, Motion carried. Trustee Hinton abstained due to non-attendance at meeting.

**Resolution M-007-06**

A resolution of intention to levy assessments in the North and West County Mosquito and Disease Control Assessment District; preliminarily approving the engineer's report; and providing notice of a public hearing for July. Representatives from SCI Group will be in attendance to answer any questions.

**MOTION:** Motion to approve Resolution M-007-06. Curtis/Peterson, carried unanimously. 18 yes, 0 noes, 2 absent

**District Programs/Staff Reports****Fish Pond/Parking Garage Construction Project**

Manager Gay reported on the building project. The building project is complete. The District has passed its final inspection and we have received our permit to occupy. The Building Committee will meet on May 25, 2006 at 12:00pm for the next phase of capital improvements.

**Lab Services**

Chindi Peavey reported on the following activities of the Lab staff:

- Marina Lagoon Midge problem. Mosquito Control is not effective because it is species specific. Problem caused by City of San Mateo Public Works Dept doing repairs on tidal flow gates.
- Salt Marsh mosquito fly-off that is affecting Redwood City, San Carlos and Belmont.
- Tree hole mosquito problem affecting wooded areas of Coyote Point, Woodside, Menlo Park and Portola Valley.
- *Culex pipien* population low at this time of year. Most prominent vector of West Nile virus.
- Raccoon roundworm case results have come back from 6 fecal samples. Positive for roundworm eggs. In the past, 74 samples collected, 55 of which were positive. The Lab will be doing a further study on the raccoon populations.
- Tick control program has begun in County Parks. A test was conducted at San Pedro Park on a hiking trail and on an adjacent control area. The results were 90 ticks on the control area, 1 tick in the testing area. The results are still holding. The tick control program is the first in the region and could prove to have significant results for County parks.
- Lauren Marcus will join the Lab staff on May 15, 2006 as a new Assistant Vector Ecologist
- The District will have a booth at San Carlos Hometown days, May 20 and May 21, 2006.

Trustee Kellett complimented Dr. Peavey on the content of the monthly Entomology report. Trustee Curtis concurred.

## **Field Operation Services**

James Counts reported on the following activities of the Operations department:

- Addressing the recent Midge problem throughout San Mateo, Foster City and Belmont. Most of the problem is surrounding 19th Ave channel, Marina Lagoon and Redwood Shores.
- Salt Marsh mosquito problem effecting Belmont, San Carlos, and Redwood City. Service Requests exceeded 400 in seven days. Adulciding has been performed during the early morning in these cities and a few more mornings are scheduled. The cause: some areas treated by helicopter were missed due to bad weather and winds. The additional need to aduicide has caused the emendation of the budget for the pesticide account.
- Vehicle maintenance program. The District is looking into finding a new supplier of right hand drive vehicles for the future.

### **2006-07 Budget Review**

Manager Gay and Budget and Salary Committee Chairman Preger presented a PowerPoint presentation on the anticipated budget for the upcoming fiscal year.

### **District Policy Committee**

Manager Gay and Policy Committee Chairman Riechel presented the two policies that updated and revised. # 1030 Organizational Chart and #2220 Conflict of Interest

**MOTION:** To approved revised policies. Honan/Peterson. Carried unanimously.

### **MVCAC Legislative Affairs Day**

Manager Gay reported on the recent Legislative Affairs Day held in Sacramento on April 25 and April 26, 2006. In attendance were Trustee Riechel and Trustee Anderson. All attendees commented on the importance of working with the Legislature and how supportive the Representatives and staff were to our program. Trustee Riechel recommended that the attendees be rotated each year to provide everyone with the experience of meeting the representatives. Trustee Anderson reported that the Representatives were very interested in our Lyme disease program and our Legislative handout promoting our programs was a very useful tool to express our District programs.

### **Mosquito Control Awareness Week, April 24<sup>th</sup> – 28<sup>th</sup>, 2006**

Manager Gay reported on the participation of the cities in proclaiming April 24th through April 30, 2006 as Mosquito and Vector Control Awareness week. The proclamations are on display in the lobby and will be given to each Trustee at the conclusion of May.

### **Media Awareness Programs**

Manager Gay reported on the media awareness program being implemented by Dr. Chindi Peavey and assisted by Trustee Riechel. The District has received attention from several newspapers lately regarding West Nile virus and our other programs. Dr. Peavey recently participated in a live interview on NBC11. Trustee Riechel has been instrumental in getting informational slides to local cable television and urged the other trustees to do the same.

### **VCJPA**

Manager Gay reported on the activities concerning the District's Vector Control Joint Powers Agency. There will be a 10% increase in our non-owned aircraft policy. Trustee Preger will continue as the Alternate Trustee Representative on the VCJPA Board of Directors.

**District Manager’s Activity Report**

Manager Gay reported on the following topics:

- Status of the acquisition of the property at 832 Barron Avenue, Redwood City
- SCI Consultants Inc timeline for the Benefit Assessment for North and West County Mosquito and Disease Control Assessment District
- CSDA Legislative Updates
- CSDA Annual Conference and Exhibitor Showcase being held in Squaw Valley CA
- LAFCo held a meeting on April 19<sup>th</sup> to adopt their budget of \$237,270
- The survey of the San Mateo County Employees Retirement Association produced an overall good rating. Minutes of the meeting of the Board of Retirement for March 28<sup>th</sup>.
- We are looking into GPS Tracking devices for our vehicles. Lots on the market. We are looking for something without monthly fees if possible but still get real time capability.

**Board, Committee and Staff Announcements**

- The Policy Committee has a standing meeting, third Wednesday each month at 12:00pm. Next date: May 17, 2006
- The Strategic Planning Committee is scheduled to meet Thursday, May 25, 2006 at 12:00 noon.
- The Budget and Salary Committee is scheduled to meet on Tuesday, June 13, 2006 at 12:00pm.
- The Environmental Committee is scheduled to meet on Wednesday, June 14, 2006 at 6:00pm.

**Reminder of Next Regularly Scheduled Board Meeting**

The next regular board meeting is scheduled for June 14, 2006 at 7:00.

**Adjournment**

**MOTION:** Adjournment. Bury/Anderson, carried unanimously. 9:30pm

Approved:

\_\_\_\_\_  
District Manager

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\* John Curtis left at 8:10pm