



**SAN MATEO COUNTY
MOSQUITO ABATEMENT DISTRICT
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**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES, OCT 11, 2006**

President Nickolas called the meeting to order at 7:00pm

TRUSTEES PRESENT:

| | |
|-----------------|------------------|
| Ronald Anderson | Doris Kellett |
| Robert Blake | Robert Maynard |
| Robert Bury | Leon Nickolas |
| John Curtis | Robert Riechel |
| Joseph Fil | Betsey Schneider |
| Tim Frahm | Richard Tagg |
| Cal Hinton | |

TRUSTEES ABSENT:

| | |
|------------------|-------------------|
| Valentina Cogoni | Lawrence Peterson |
| Roland Finley | Dennis Preger |
| Maggie Gomez | Lawrence Vallerga |
| Ray Honan | |

STAFF PRESENT:

Robert Gay, District Manager
Karen Williams, Clerk of the Board
James Counts, Field Operations Supervisor
Chindi Peavey, Vector Ecologist

GUESTS/SPEAKERS PRESENT:

None

Pledge of Allegiance

Public Input on Non Agendized Items

No one was present from the general public to address the Board

Consent Calendar

MOTION: Approve the consent calendar, which consisted of the list of expenditures for September, revenue received for September, the Minutes of the September 13th Board meeting as amended. Curtis/Riechel carried unanimously.

District Programs/Staff Reports**Administrative Services:**

Manager Gay reported that the District Audit is complete and a representative from C.G Uhlenberg LLP will be in attendance at the November 08, 2006 meeting to discuss the findings. We have received notice that there were no discrepancies or weaknesses in our District controls. The auditing firm is up for contract renewal this fiscal year and an agenda item will be added to November 8, 2006 board meeting to discuss contract renewal or request bids for other auditing firms.

Lab Services:

Dr. Chindi Peavey reported on the following Lab activities:

- The CO2 trap program and placement in and around Bair Island. Occurrences of Salt Marsh mosquito are being found in the traps.
- A sparrow, found in Portola Valley, has tested positive for West Nile virus.
- No mosquito pools sent to the State have positive test results.
- No human cases of West Nile virus have been detected in San Mateo County.
- Ticks collected from an area south of Pescadero in July have tested positive for Tularemia. The Lab will also be studying this area for Lyme Disease in the upcoming season.
- The District held the regional meeting of West Nile Virus Task Force on September 19, 2006. This meeting consists of several county health agencies and other Mosquito and Vector Control Districts throughout our region. The meeting was attended by 25 members and went well.
- The Lab and Operations staff participated in two public education opportunities: The Pacifica Fog Fest and South San Francisco Day in the Park. Booth events were well attended and the public was very interested and impressed with our booth. Kids liked the bugs!
- Trustee Riechel thanked Dr. Peavey on her help with a report he will be presenting to the San Bruno City Council.
- President Nickolas reported that he was at the Pacifica Fog Fest and complimented the staff on their hard work and public education work.

Field Operation Services

James Counts reported on the following activities of the Operations department:

- The District focuses mosquito control on subterranean sources such as catch basins, PGE vaults and storm drains. This method helps keep potential mosquito populations under control and prevents citizens from being subjected to bites and diseases. The summer hire technicians have been addressing the catch basins throughout the county each day and the low numbers of mosquitoes are a direct result of the work performed.
- Helicopter treatment for SFO, Sharp Park, Jasper Ridge Biological Preserve and 3000 Portola Rd has concluded for the season.

- The summer hire program is coming to a conclusion for this season. Two technicians final day will be Friday, October 13, 2006. The remaining two will be leaving at month end.
- The three new Ford Rangers are now fully equipped and set-up for field work. The new F-150 for the Foreman should be available in six weeks.
- James thanked everyone who had been helping locate a facility to perform a right-hand drive conversion. The costs are extremely high and more work may need to be done to see if we could obtain vehicles from overseas, which are already right-hand drive vehicles.
- Treatment for non-native, invasive spartina, which began on August 8, 2006, was concluded on September 29, 2006. The cost to date is \$412,997.48. The Department of U.S. Fish and Wildlife, in conjunction with the Coastal Conservancy, will be paying the District for man-hours, material and equipment usage for the control program. This work will benefit the District eventually by returning many of these areas to tidal marsh, which will reduce mosquito breeding sites.
- The Operations staff has been using fire hoses to clear out sewer lines in several cities to eradicate mosquito breeding sources. Keeping the water flowing is reducing the standing water in hard to treat areas.
- The technicians are keeping watch on the Salt Marsh mosquito population at Bair Island. We are collecting some species in the traps and the surveillance needs to increased to lower populations.
- Mosquito problems have been reported again at the Northgate area of Daly City and the Seaport Blvd area of Redwood City. Additional resources have been dispatched to locate breeding sites and the surveillance is on going.

Mosquito and Vector Control Association of California (MVCAC)

Manager Gay reported on the following MVCAC activities:

- The Manager, Vector Ecologist Dr. Peavey and Assistant Vector Ecologist Marcus will be attending the upcoming MVCAC quarterly meeting in Tahoe.
- Manager Gay is working on a performance based budget for MVCAC.
- MVCAC will be inducting the following two honorary members:

Lue Casey, Former Manager – Kings MAD

Jack Hazelrigg, Former Manager – Greater L.A. County Vector Control District

VCJPA

Manager Gay reported on the activities concerning the District's Vector Control Joint Powers Agency.

- The District is working with Brian Kelley on our costs for Liability and Workers Compensation Programs. Costs have escalated due to payroll size and number of claims.

District Manager's Activity Report

Manager Gay reported on the following topics:

- California Special District Association is following a large number of bills in Sacramento these last few months. Most deal with work with water districts but may have an impact on Special Districts like ourselves.
- Manager Gay thanked Trustees Riechel and Schneider for their assistance in attempting to find a right-hand drive auto conversion company. The search is still underway for an economical way to convert our vehicles for catch basin work.
- The environmental chamber in the lab is finally being repaired. Its malfunction was the cause of our building being flooded back in fiscal year 04/05.
- The Strategic Planning Committee will need to meet to discuss plans to locate a facility to store large and off-season vehicles. Trustee Fil has introduced a Commercial Real Estate Representative to the District to assist in this process. More meetings will be scheduled as locations are found.
- The American Mosquito Control Association annual meeting is scheduled for April 1 – April 5, 2007. The meeting will be held at the Peabody Hotel, Orlando Florida. Four Trustees are allowed to attend. The list of eligible Trustees for attendance are :
 - Doris Kellett – Atherton
 - A. Richard Tagg – Woodside
 - Valentina Cogoni – Menlo Park
 - Tim Frahm – Half Moon Bay

Each Trustee must notify the District if they plan on attending by the November board meeting. If not, the next Trustee in order will be offered the meeting. The President of the Board is also allowed to take a meeting slot, if desired.

- Four Trustees are up for reappointment in December. The Trustees are:
 - Valentina Cogoni – Menlo Park
 - Betsey Schneider – San Carlos
 - Robert Blake – Belmont
 - Joe Fil – Portola Valley
- Trustee Roland Finley – San Mateo stated that he would be stepping down at the end of his term in December. He has served on the board for 28 years. A letter would be sent to his city also, requesting a new appointee.
- The sixth annual Trustee Field Day will be held on Tuesday, December 6, 2006. Trustees are encouraged to attend and to bring a guest to hear staff presentations and equipment demonstrations. A barbeque lunch will follow the presentations. It was requested to invite Legislators to the event to promote our programs.

Board, Committee and Staff Announcements

Trustee Schneider reported on her recent attendance at the CSDA Annual Conference at Squaw Creek Hotel in Olympic Valley California. Topics included pension reform, Ethics training, District Management and teaching flawless execution. She stated that the speakers were excellent and recommends more trustees attend this type of workshop in the future. She has even agreed to attend the local chapter CSDA meetings that are held in San Carlos.

Committee Meeting Schedule:

| | | |
|------------------------|-------------------|---------|
| Strategic Planning: | October 23, 2006 | 10:00am |
| Policy and Procedures: | November 15, 2006 | 12:00pm |
| Environmental: | November 8, 2006 | 6:00pm |

Reminder of Next Regularly Scheduled Board Meeting

The next regular board meeting is scheduled for November 8, 2006 at 7:00.

Adjournment

MOTION: Adjournment. Anderson/Fil, carried unanimously. 8:25pm

Approved:

District Manager

President

Date