



**SAN MATEO COUNTY
MOSQUITO ABATEMENT DISTRICT
1351 Rollins Road
Burlingame, California 94010-2409
(650) 344-8592
FAX (650) 344-3843
WWW.SMCMAD.ORG**

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES, JAN 10, 2007**

President Nickolas called the meeting to order at 7:00pm

TRUSTEES PRESENT:

- | | |
|------------------|-------------------|
| Ronald Anderson | Robert Maynard |
| Robert Blake | Leon Nickolas |
| Robert Bury | Lawrence Peterson |
| Valentina Cogoni | Dennis Preger |
| John Curtis | James Ridgeway |
| Joseph Fil | Robert Riechel |
| Tim Frahm | Betsey Schneider |
| Cal Hinton | Richard Tagg |
| Ray Honan | |

TRUSTEES ABSENT:

- Maggie Gomez
Doris Kellett

STAFF PRESENT:

- Robert Gay, District Manager
Karen Williams, Clerk of the Board
James Counts, Field Operations Supervisor
Chindi Peavey, Vector Ecologist

GUESTS/SPEAKERS PRESENT:

None

Pledge of Allegiance

Public Input on Non Agendized Items

No one was present from the general public to address the Board

Introduction of new Trustee

President Nickolas welcomed James Ridgeway, Trustee for San Mateo, to the Board. Trustee Ridgeway introduced himself and provided a brief background.

Consent Calendar

MOTION: Approve the consent calendar, which consisted of the list of expenditures for November and December, revenue received for November and December, Resolution M-006-07, M-007-07 and one fixed asset retirement. Curtis/Peterson, carried unanimously.

District Programs/Staff Reports

Lab Services:

Dr. Chindi Peavey reported on the following Lab activities:

- The chicken flock program has ended for the season. The chickens were donated to locations in Half Moon Bay and Portola Valley. The season will begin again in April.
- An update was provided on the capture, mark and release program. Assistant Vector Ecologist Marcus determined that not a large number of mosquitoes were traveling into our county from their point of origin at Lake Merced.
- Lyme disease surveillance began early this year. The Lab has collected 670 ticks and is currently dissecting them. The Technicians have been helping in the collection and dissection.
- The District is working with County Health officials in conducting a physicians' survey to determine the level of awareness for Lyme disease by California physicians. In our county, only two have completed the survey. The possibility of phone surveys may prove more effective than current methods and the Lab staff will work with County Health to complete this.
- Five members of the staff will present talks at the annual MVCAC meeting in Fresno. The talks are:
 - Dr. Chindi Peavey, Raccoon Roundworm
 - Angela Rory, Spraying for ticks on local trails
 - Angie Nakano, Effects of mowing on tick populations
 - Lauren Marcus, A poster on the Catch, Mark and Release of mosquitoes
 - Kim Keyser, A study of paper wasps and a new introduced species from Europe
- The continuing education program has changed this year. The District will receive its required credits by viewing video tapes rather than traveling to meeting places. This method proves more convenient for smaller districts that are unable to have the entire staff travel distances for training, however our District feels live presentations provide better environments for learning.

Field Operation Services

James Counts reported on the following activities of the Operations department:

- The technicians are now working on laptops in the field. They have done very well working with them and the laptops provide much needed access to information in the field.
- Our new mechanic, Russell Baker, is on board and working out well.
- The pesticide storage shed had been modified and improved. The set-up is more functional for the technicians to utilize and additional storage has improved efficiency.
- Fire hose flushing of sewer lines has taken place in Daly City and San Mateo. The purpose is to clear standing water in lines where pesticides are not reaching. In doing this, the populations of mosquitoes have been reduced by up to 70%.
- A new BTI briquette has been field tested. It has shown good results but still needs more testing in the field to use on an on-going basis.

- James is working on setting up a contract for the Millbrae and Burlingame sewer plants. These areas require lots of attention for mosquito control and it would benefit the sewer plants to have our services before problems begin.
- James is establishing an abatement contract with a building complex at the end of Seaport Blvd in Redwood City. They have a serious problem with all the catch basins surrounding the property.
- The U.S. Fish and Wildlife is working to restore tidal marsh on section B-3 on Bair Island. This will open up 525 acres which currently get flooded. They have dumped 60,000 yards of dirt on A-12 to fill in some of the areas. The Technicians spent 3 or 4 days removing silt from the areas that were trenched, allowing water to flow in and out. This is helping with limiting the areas that require treatment. Though helicopter treatment will still be needed, within 3-5 years, the area will be cut from 5,000 acres to 300-500 acres.
- The District will be treating for invasive Spartina cordgrass for U.S Fish and Wildlife and the Coastal Conservancy. The agencies were working on some arrangement to purchase the materials in advance and have the District store it. With our small storage facilities, the District has determined that it is best that we buy the materials as needed and bill accordingly.
- Information on obtaining right-hand drive vehicles is slow. Representative Leland Yee's office has expressed interest in assisting the District with overseas purchases. More information to follow.

Administrative Services

- Clerk Williams reported on the status of the completed website. The website committee has completed the new website and it went live Tuesday, January 9, 2007. The new site features more content about our programs, a more modern style and user-friendly accessibility. All the District brochures are now available as PDF files and available for downloading. Clerk Williams invited everyone to check it out.

Election of District Board Officers

Nominations for the four Board offices were presented to the entire board. Nominations were as follows:

President: Leon Nickolas
Vice President: Richard Tagg
Secretary: Robert Riechel
Asst. Secretary: Joseph Fil

All nominees accepted their nominations for a second and final term. The board voted and elected all four nominees.

MOTION: To approve elected officers. Curtis/Peterson, carried unanimously.

Mosquito and Vector Control Association of California (MVCAC)

Manager Gay reported on the following MVCAC activities:

- It was decided that John Rusmisl, Alameda County Mosquito Abatement District, was elected Vice President of the Coastal Region Representatives.
- The location of the 2008 annual conference will be held at Disneyland Resort, Anaheim. Burlingame had been in contention but was not selected.

- The annual conference of MVCAC is being held at the Radisson Hotel, Fresno California on February 4 through February 7, 2007. The Trustee attendees are:

Ron Anderson
Robert Bury
Valentina Cogoni
Betsey Schneider

Vector Control Joint Powers Agency

Manager Gay reported on the following VCJPA activities:

- The retention level for the pooled liability program has been raised from \$5,000 to \$10,000 after the legal review. This will reduce some of our costs.
- Manager Gay reported on two claims for physical damage caused by the District. Both were automobile incidents and are in the process of completing the claims.
- Trustee Dennis Preger has been selected as Trustee Representative, Coastal and Sacramento Valley Regions. He will serve until June 30, 2007. The alternate position is now open and anyone interested should contact Manager Gay.
- The annual meeting is scheduled for February 25 – 27th, 2007 in Aptos, California. Both Manager Gay and Trustee Preger will attend.

District Manager's Activity Report

Manager Gay reported on the following topics:

- The State Legislature is addressing concerns about the liabilities involved in the retired employees' health care benefit, which is covered under GASB34. There may be a funding shortfall at the State level.
- Legislative Day is scheduled for April 18, 2007. The Legislative Committee will meet with several members of the State Legislature to discuss and promote our programs and mission.
- The American Mosquito Control Association annual meeting is scheduled for April 1 – April 5, 2007. The meeting will be held at the Peabody Hotel, Orlando Florida. Four Trustees are allowed to attend. The list of Trustees for attendance are:
 - Leon Nickolas - Millbrae
 - Larry Peterson - Hillsborough
 - Dennis Preger - Burlingame

Manager Gay and Vector Ecologist Peavey will also attend.

- We received notice that the following trustees have been reappointed by their cities for another term. The Trustees are:
 - Betsey Schneider – San Carlos
 - Joe Fil – Portola Valley
 - Robert Blake – Belmont
 - Valentina Cogoni – Menlo Park

- The District received notice from Lawrence Vallerger, Colma, that effective December 2006, he would be stepping down due to personal reasons. The Town of Colma is looking for a replacement.
- Manager Gay received notice from Trustee Gomez, Daly City, that since she has been appointed Mayor, she would be unable to attend our monthly board meetings due to scheduling conflicts. She will not step down until a suitable replacement can be appointed. She appreciates the time she has served and stated that we have a outstanding program and great people running it.
- The sixth annual Trustee Field Day, renamed Program Education Day, was held on Tuesday, December 6, 2006. 42 people attended the event and it was a great success. Many thanks to all who made the day a success!
- A list of committees with new members for the coming year was discussed. Any members interested or not interested in serving on a particular committee will need to notify the Committee Chairman or the District Manager. The final list will be compiled and distributed to all members upon completion.

Board, Committee and Staff Announcements

Clerk Williams stated that since we have a new Trustee, any address, phone or email address changes to current Trustees be submitted to her immediately so that a new and up-to-date address list can be distributed.

Committee Meeting Schedule:

Strategic Planning:	January 16, 2007	10:00am
Policy and Procedures:	Postponed until February 21 st	12:00pm
Environmental:	February 14, 2007	6:00pm
Salary/Budget Committee	Pending	

Reminder of Next Regularly Scheduled Board Meeting

The next regular board meeting is scheduled for February 14, 2007 at 7:00.

Adjournment

MOTION: Adjournment. Honan/Anderson carried unanimously. 8:50pm

Approved:

District Manager

President

Date