



San Mateo County Mosquito Abatement District

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MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES, JULY 11, 2007

President Nickolas called the meeting to order at 7:00pm

TRUSTEES PRESENT:

Ronald Anderson	Leon Nickolas
Robert Blake	Lawrence Peterson
Valentina Cogoni	Dennis Preger
John Curtis	James Ridgeway
Joseph Fil	Robert Riechel
Christine Fuller	Donna Rutherford
Cal Hinton *	Betsey Schneider
Robert Maynard	Richard Tagg

TRUSTEES ABSENT:

Robert Bury	Doris Kellett
Tim Frahm	
Ray Honan	

STAFF PRESENT:

Robert Gay, District Manager
Karen Williams, Clerk of the Board
James Counts, Field Operations Supervisor
Chindi Peavey, Vector Ecologist

GUESTS/SPEAKERS PRESENT:

None

Pledge of Allegiance

Public Input on Non Agendized Items

None

Consent Calendar

MOTION: Approve the consent calendar, which consisted of the list of expenditures for June, revenue received for June, and minutes of the June board meeting. Riechel/Peterson, carried unanimously.

Fiscal Year 2007-2008 Budget Presentation – 3rd and Final Presentation

Manager Gay reviewed the final budget for approval. He compared the District's final June expenses with the new fiscal year budget.

MOTION: To approve the fiscal year General Fund and Capital Fund Budget for 2007-08. Curtis/Anderson, carried unanimously.

Public Hearing

This is the opportunity for any public members to address the Board with questions relevant to the setting of the Special Mosquito Control Tax and/or Benefit Assessment.

MOTION: To open Public Hearing. Rutherford/Hinton, carried unanimously.

No members of the public were in attendance for the public hearing.

MOTION: To close Public Hearing. Riechel/Rutherford, carried unanimously.

Resolution M-001-08

The purpose of this resolution is to fixing the amount of the Special Mosquito Control Tax for Mosquito Control Services within the originally designated cities and unincorporated areas. The amount is fixed at a maximum of \$3.74 per year, per parcel.

MOTION: To approve Resolution M-001-08. Peterson/Tagg, carried unanimously.

Resolution M-002-08

The purpose of this resolution is to authorize the collection of the Special Mosquito Control Tax for Mosquito Control Services within the originally designated cities and unincorporated areas.

MOTION: To approve Resolution M-002-08. Hinton/Fil, carried unanimously.

Resolution M-003-08

The purpose of this resolution is to order the levy of assessments for fiscal year 2007-08 for the North and West County mosquito and disease control assessment district. The unit cost for this fiscal year is \$16.08 per single family equivalent.

MOTION: To approve Resolution M-002-08. Hinton/Anderson, carried unanimously.

District Programs/Staff Reports**Lab Services:**

Chindi Peavey, Vector Ecologist reported on the following activities of the Lab department:

- The latest news on West Nile virus indicates that it is now present in 26 counties in California. There have been 20 positive birds in Santa Clara County and 1 human case in Kern County. San Mateo County currently has no positive birds or human cases.
- The Lab staff assisted the County Health Department by distributing printed literature about West Nile virus to 36 libraries, 6 colleges, 2 pony farms and 13 clinics.

- The District is participating in public education program where KCBS will be playing public service announcements for districts around the region. The fee for participating is \$5,000 and we will receive 26 sixty second segments with information on preventing West Nile Virus. There will also be streaming video on their website and a sound bite is available on the home page of the District's website.
- Approximately 80 Lyme disease information surveys were sent to physicians in San Mateo County. Currently, the Lab has received 9 completed surveys. The purpose of the survey is to determine the level of awareness and education on the subject of Lyme disease prevalence in San Mateo County and symptoms for proper diagnosis.
- The Lab staff worked with the Operations staff in house to house inspections in Brisbane concerning an abundance of mosquito calls caused by *Aedes sierrensis* and *Culiseta incidens*. It is commonly referred to as the tree hole mosquito. *Aedes sierrensis* mosquitoes are the vector for dog and cat heart worm, which is a serious health concern of pet owners. This species is difficult to treat due to the large capacity for tree holes in a wooded area. When large numbers are discovered, the most effective treatment is to adulticide with Pyrenone 25-5, which is dispersed in a micro-fine fog. The downside of this method is that it is not target specific and will knockdown beneficial insects as well. It was determined that the numbers of this mosquito were not significant enough to warrant such a strong treatment. Other sources for the *Culiseta incidens* were located and treated accordingly. This will provide relief to the local residents. Pet owners in wooded areas are advised to always keep their pets on heartworm prevention medication. Dog and cat heartworm is prevalent throughout San Mateo County.
- Dr. Peavey attended a south bay salt pond restoration meeting on July 11, 2007. The topic included discussion of Ravenswood Pond, originally used as a place to raise brine shrimp just south of Dumbarton Bridge. The plan is to make this area bird and wildlife habitat with low levels of vegetation. This will help prevent mosquito breeding sources. One fear in removing the current dike system is that it may cause erosion near the bridge and parts of East Palo Alto and Menlo Park and possible flooding.
- Dr. Peavey and Assistant Vector Ecologist Rory attended a Lyme disease meeting in Berkeley on June 30, 2007.

Field Operation Services:

James Counts reported on the following activities of the Operations department:

- The Operations Department has been very active with the catch basin program. The District has seven summer hires on board to work on this program. One full-time technician is utilized to complete the need for 8 trucks running at all times.
- The helicopter treatments began July 3, 2007. The treatments will continue until approximately October as needed. The areas that receive treatment are SFO at Mills Field, Sharp Park Golf Course in Pacifica, Jasper Ridge Biological Preserve in Woodside, 3000 Portola Rd in Woodside. Each of these locations has unique needs and requires aerial treatments to reach areas not accessible on foot.
- A new ARGO for fiscal year 2007-08 has been ordered and received.
- Four new vehicles have been ordered and the District expects delivery within the next few months. The vehicles consist of a 2008 Ford F-150 for the Supervisor, a 2008 Ford Ranger for a Mosquito Control Technician, a Ford Escape hybrid for the Lab and a 2008 Chrysler van for the Lab.
- The Operations department will be performing vault treatments this weekend with four teams of two workers. Each team should accomplish treating 500 vaults to complete the task in one day.

- In conjunction with the Lab department, the Operations department has been setting out approximately 80 CO2 traps each week looking for high levels of mosquito breeding.
- The District has been experiencing high numbers of service requests for yellow jacket removal. The mild winter helped to contribute to the increase in hive productivity.
- Supervisor Counts reported on breeding problems on SFO property within the airport boundaries. The airport has personnel that are responsible for treating within the runway areas and unfortunately they had been treated less often than required by the life of the material. After providing additional training, the airport personnel now know that they should be treating each week, not every three weeks. This will lessen the reoccurrence of mosquito breeding.
- Goats were used to clear brush at Mills field. The goats did a great job and went farther than they have in the past.
- Though the salt marsh area has not created a large mosquito population this year, the Operations department continues to monitor it to prevent any summer breeding.

Mosquito and Vector Control Association of California

Manager Gay reported that a Request for Proposal (RFP) went out for a new Association Management Company to run MVCAC.

Governor and the legislator have not signed a budget yet.

The summer quarterly board meeting was held today in Ontario. Due to schedule conflicts, no committee meetings or trustees were meeting.

Manager Gay stated that he is the Alternate Coastal Region Representative to the MVCAC Board

Vector Control Joint Powers Agency

Manager Gay reported on the following VCJPA activities:

- The Districts costs for all insurance programs (liability, workers comp, auto, life, property) are \$92,663 for fiscal year 2007-2008.
 - Pooled Workers Compensation \$45,768
 - Pooled Liability \$38,859
 - Pooled Auto Physical Damage \$0
 - Group Property Premium \$0
 - General Fund \$8,036

This is an 11.3% drop from last year.

- The annual conference is set for February 24-26, 2008 at Seascapes, Aptos. Attending will be Dennis Preger (Burlingame), Robert Maynard (Brisbane) and Manager Gay.

District Manager's Report

Manager Gay reported on the following items:

- CSDA will be holding its annual meeting in Monterey on October 1 thru 4, 2007. Trustees Cogoni, Schneider, Honan, Fil, Tagg and President Nickolas stated that they would like to attend this meeting. Clerk Williams is finalizing registration and reservation arrangements this week.
- Manager Gay handed out a publication on redevelopment.

South County property acquisition:

Manager Gay reported on the status on the purchase of the property in Redwood City located at 2906 Bay Rd. The District finalized the purchase on July 5, 2007. The total purchase price was \$619,721.66. The District will be receiving the deed from the County in the next few weeks. The property was cleared of debris and personal belongings as required and the District will begin work on tree removal. The architects are working on the site plan and the soils engineer, John New, is completing the ALTA survey. Manager Gay is scheduling the preliminary work for the plans to be completed for final permitting by January 2008. The County of San Mateo Planning Department informed him the complete process takes approximately five months from start to finish. Once the plans are approved, the District will level the current building and begin construction of the new vehicle storage facility.

The annual AMCA Conference will be held March 2 – March 6, 2008 in Sparks, Nevada. At the September board meeting, Clerk Williams will begin the process of attendance and registration.

The 2006-2007 fiscal year audit is scheduled for August 6 – 8, 2007.

Board, Committee and Staff Announcements

Committee Meetings:

Strategic Planning Committee: No meeting is scheduled at this time.

Environmental Committee: The Committee reviewed Dr. Peavey's report from the South Bay salt pond restoration meeting.

Policy and Procedures Committee: Chairman Riechel reported that the next committee meeting will cover the new guidelines from VCJPA on the Good Driver Policy.

The following are the current committee meeting schedule:

Strategic Planning:	None	
Policy and Procedures:	July 18, 2007	12:00pm
Budget and Salary:	None	
Environmental:	Sept 12, 2007	6:00pm

Reminder of Next Regularly Scheduled Board Meeting

President Nickolas, in consultation with the Manager, has concluded there is not sufficient District business to conduct at the August meeting and recommend that the Board, by motion, schedule the next meeting for September 12, 2007.

MOTION: To approve next meeting for September 12, 2007. Hinton/Fil, carried unanimously.

Adjournment

MOTION: Adjournment. Hinton/Anderson carried unanimously. 8:36pm

Approved:



District Manager



President

9/12/07

Date

* Cal Hinton arrived at 7:20pm