



**San Mateo County
Mosquito and Vector Control District
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www.smcmad.org**

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES, OCTOBER 8, 2008**

Vice President Riechel called the meeting to order at 7:00pm

TRUSTEES PRESENT:

- | | |
|------------------|-------------------|
| Ronald Anderson | Sam Lerner |
| Robert Blake | Robert Maynard |
| Robert Bury | Lawrence Peterson |
| John Curtis | James Ridgeway |
| Valentina Cogoni | Robert Riechel |
| Joseph Fil | Donna Rutherford |
| Tim Frahm | Betsey Schneider |
| Christine Fuller | Richard Tagg |
| Cal Hinton | |

TRUSTEES ABSENT:

- Leon Nickolas
- Dennis Preger
- Ray Honan

STAFF PRESENT:

- Robert Gay, District Manager
- Karen Williams, Clerk of the Board
- James Counts, Field Operations Supervisor
- Chindi Peavey, Vector Ecologist

GUESTS/SPEAKERS PRESENT: George Wailes, Carr, McClellan Ingersol, Thompson & Horn
Valerie Menager, Carr, McClellan, Ingersol, Thompson & Horn

Pledge of Allegiance

Public Input on Non Agendized Items

No one from the public was present to speak.

Consent Calendar

MOTION:

Approve the consent calendar:

- Minutes of September 10, 2008 board meeting. Peterson/Fuller, carried unanimously
- General Fund Expenditures for September. Curtis/Rutherford, carried unanimously.
- Capital Fund Expenditures for September. Curtis/Anderson, carried unanimously.
- Revenue for September had not been received so it was pulled from the consent calendar to approve at a later meeting.

Closed Session – Existing Litigation and Personnel Matters

MOTION: To adjourn into closed session. Peterson/Fuller, carried unanimously.

MOTION: To come out of closed session. Hinton/Rutherford, carried unanimously.

No action taken during closed session:

Barron Corporation Yard Building Project

Manager Gay reported on the status of the building project at 890 Barron Ave, Redwood City. Grading work is being prepared. Sewer Lines and water lines are going in. Bay Alarm will be on site working on the alarm system along with TTM Communications who will be working on the phone lines. The Strategic Planning Committee should schedule another meeting next month to discuss the process.

District Programs/Staff Reports

Vector Ecologist Peavey reported on activities of the Lab Staff. Topics included:

- West Nile Virus update: To date, 2 birds testing positive for the disease have been found in South San Francisco and Atherton. 6 human deaths have been reported in California but that activity has been centered in Southern California. No human cases have been found in San Mateo County.
- Dr. Peavey indicated that her previous month's comments regarding squirrels moving inland from the dike areas in Foster City is not due to the current baiting program.
- A new rat brochure is being designed by Assistant Vector Ecologist Tina Sebay. The brochure will be used in conjunction with the surveillance program and its content will include preventative measures that homeowners can use and how to conduct proper trapping.
- Thursday, October 9, 2008, the Lab staff will be conducting a rodent survey for Hanta virus and Plague.
- The Lab has been receiving a few calls regarding bats and skunks and raccoons, which are handled with distribution of printed information.
- Light Brown Apple Moth update: The County has no plans to do aerial spraying. The current program will be to release sterile males and then perform a ground application of a combination of insecticide and pheromones, which will occur in December.

Field Operations Supervisor Counts reported on the activities of the Operations Department. Topics included:

- The invasive cord grass program has now been completed for this year. The areas that have been treated include the northern bay areas and areas of Bair Island in Redwood City.
- Field Supervisor Counts has been working with the manufacturers of BVA oil to change the viscosity of the product. It is a better product than GB1111 but does not work well in colder weather. Once the viscosity correction can be made, the District will use this material as its main treatment for water sources. It has no smell, which is important for the techs who apply it and to the residents who need it for their backyard ponds. Though this material is slightly more expensive, it will work better in the long run.

California Special District Association

Acting President Riechel reported that in the interest of time, the written or verbal reports from the Trustees who had attended the recent CSDA conference in Irvine will be tabled until the November board meeting. Trustee Riechel will provide a handout from the CSDA meeting to all members.

District Manager's Activity Report

Manager Gay reported on the following activities:

Legislative Update:

MVCAC continues to monitor numerous bills that impact on mosquito and vector control issues. The following is a list of the recent legislative activity.

AB 503 – This bill has died. This was Assembly Member Swanson's overtime bill which may have required us to provide an employee 8 hours written notice prior to working overtime. MVCAC has been closely watching this bill.

AB 977 – This bill has died. This was Assembly Member Ma's local regulation of pesticides bill. MVCAC was opposing this bill.

AB 2658 – This bill has been signed by the Governor. This is Assembly Member Horton's reportable disease bill. MVCAC was closely watching this bill. It adds some new requirements for reportable diseases.

AB 2760 – This bill has died. This was Assembly Member Leno's CEQA requirement for Light Brown Apple Moth.

AB 2763 – This bill has been signed by the Governor. This is Assembly Member Laird's Invasive pest bill. The catch with this bill it requires the contents of this bill to be funded only by federal funds. MVCAC was closely watching this bill. This bill will impact on the District's prevention program.

AB 2765 – This bill has been signed by the Governor. This is Assembly Member Huffman's aerial use of pesticide bill. It empowers the Agricultural Commissioners. MVCAC was closely watching this bill.

ACR 117 – This bill has died. This is Assembly Member Laird's Light Brown Apple Moth bill. MVCAC was closely watching this bill.

The Legislative Committee will need to meet soon to make appointments to meet with local legislators regarding our mosquito and vector control program.

Dick Shanahan, Legal Counsel for MVCAC and VCJPA, submitted his final report on treating Mosquito and Vector Control Trustees as District employees. The report was handed out to all the Trustees for their review. The report indicates that payment for attendance to meetings is taxable for IRS purposes and withholding for applicable Federal and State taxes need to be deducted. This topic will be agendaized at the November board meeting.

Financial Commentary

The San Mateo County Treasurer's Office has indicated a catastrophic loss due to the failure of Lehman Brothers Securities. A handout was provided from the Treasurer's office reviewing the potential options for accounting for the bankruptcy loss of over 150 million dollars. The Lehman Brothers loss will be written off the County books as a non-performing asset until bankruptcy is completed. All of the pool participants, including our District, will be charged 5.66% negative interest against our fund balances. Our District will lose \$94,333.97 from the General Fund and the Capital Fund will lose

\$99,432.60. Our District will not be significantly impacted at this time but the San Mateo County Community Colleges will be severely impacted by their loss. The County is seeking legislative assistance to include this loss in the financial bailout package. After all the bankruptcy process is completed, what ever monies are received will be distributed back to the agencies in proportion to their loss.

The District's annual audit is still in process. The completion of the Manager's Discussion and Analysis portion of the audit is still pending.

An update on the new payroll service was provided in the Manager's Report. Discussion on the service will be agendized for the November board meeting.

LAFCO finalized its budget for this fiscal year. The cost to the District will be lower this year.

General Comments

Finance Administrator provided a handout on the Cal-Card rebate program. Acting President Riechel indicated that the research he had completed on the calculation of this rebate is a complex process and should be left to the administrators of the plan.

Board, Committee and Staff Announcements

General

Acting President Riechel handed out a sample Manager Evaluation form that he had been provided at the recent CSDA conference. An Executive Committee will be formed to evaluate the District Manager on an annual or bi-annual basis. The sample form was provided to promote discussion at the future meeting.

The annual Trustee Program Education Day has been postponed to February.

Six Trustees are up for reappointment. The members are Dennis Preger (Burlingame), Lawrence Peterson (Hillsborough), Betsey Schneider (San Carlos), James Ridgeway (San Mateo), Christine Fuller (Daly City), and Donna Rutherford (East Palo Alto). Letters have gone to the respective City Councils for review.

Information regarding the MVCAC annual meeting in Burlingame will be discussed at the November board meeting.

Committee Meetings

Policy Committee: The next scheduled meeting will be October 15, 2008 at 12:00pm to discuss further updates to the District Policy manual.

Environmental Committee: The next scheduled meeting is November 12, 2008 immediately preceding the Board meeting at 6:00pm.

Strategic Planning: To be announced.

Reminder of Next Regularly Scheduled Board Meeting

The next regular board meeting is scheduled for November 12, 2008 at 7:00pm.

MOTION: Approve next meeting for November 12, 2008. Peterson/Maynard, carried unanimously.

Adjournment

MOTION: To adjourn the meeting. Curtis/Hinton, carried unanimously. 9:38pm

Approved:


District Manager


President

1/14/09

Date