



San Mateo County
Mosquito and Vector Control District
 1351 Rollins Rd
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 www.smcmad.org

SPECIAL AND REGULAR MEETING OF THE BOARD OF TRUSTEES
July 13, 2011

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Valentina Cogoni, Board Secretary at least five working days before the meeting at (650) 344-8592.. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmad.org.

SPECIAL MEETING OF THE BOARD OF TRUSTEES – CLOSED SESSION
6:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. Special Meeting of the Board of Trustees of the San Mateo County MVCD – Closed Session
 - a. Closed Session: Public Employee Discipline (pursuant to Government Code Section 54957).

REGULAR MEETING OF THE BOARD OF TRUSTEES
7:00 P.M.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.**

- Clerk of the Board will take roll call.

4. REPORT ON RETURN FROM CLOSED SESSION (The Board shall publicly state any reportable action taken in Closed Session pursuant to Government Code Section 54957.6).

5. SPECIAL PRESENTATIONS

- Coastal Conservancy Grant Agreement 10-111 dated June 3, 2011.
- Extension of District Managers Amendment to Employment Agreement. The current contract was extended until July 31, 2011. The Finance Committee recommends the District Managers Amendment to Employment Agreement without adjustments be extended until June 30, 2012.

ACTION: Motion to approve extension of District Managers Amendment to Employment Agreement without adjustments to June 30, 2012.

- District Public Education through City Patch web page (Internet Newspaper). Trustee Robert Riechel and Dr. Chindi Peavey.

6. PUBLIC COMMENTS AND ANNOUNCEMENTS.

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

7. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

8. AGENDA AMENDMENTS (if any)

9. CONSENT CALENDAR.

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - General Fund #02706 Check Listing for June 2011.
 - Capital Fund #02705 Check Listing for June 2011

ACTION: Motion to approve Consent Calendar.

10. FINANCIAL BUSINESS

- **Fiscal Year (2011-2012) Budget – 3rd Presentation**

- Manager, Robert B. Gay and Finance Chairman Leon Nickolas will update the Board on the final review of the General Fund, Capital Fund, and VCJPA Membership Account and VCJPA Property Accounts. .

ACTION: Motion to approve Fiscal Year 2011 – 2012 Budget.

11. Public Hearing

ACTION: Motion to open Public Hearing.

- This is the opportunity for any public members to address the Board with questions relevant to the setting of the Special Mosquito Control Tax and/or Benefit Assessment.

ACTION: Motion to close Public Hearing.

12. Resolution M-001-12

- Fixing the amount of the Special Mosquito Control Tax for Mosquito Control Services within the originally designated cities and unincorporated areas.

ACTION: Motion to approve Resolution M-001-12

13. Resolution M-002-12

- Authorizing the collection of the Special Mosquito Control Tax for Mosquito Control Services within the originally designated cities and unincorporated areas.

ACTION: Motion to approve Resolution M-002-12.

14. Resolution M-003-12

- Authorizing the approval of the Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2011-2012.

ACTION: Motion to approve Resolution M-003-12.

15. BOARD COMMITTEE REPORTS

- Environmental Committee – Chairperson John Curtis.
- Financial Committee – Chairperson Leon Nickolas.
 - C.G. Uhlenberg Agreement #1 dated June 22, 2011
 - C.G. Uhlenberg Agreement #2 dated June 22, 2011
- Manager's Evaluation Committee – Chairperson Valentina Cogoni.
- Policy Committee – Chairperson Robert Riechel.

- Strategic Planning Committee – Chairperson Joseph Fil.

16. DISTRICT STAFF REPORTS

- Finance Department, Jennifer Dermon, C.G. Uhlenberg.
- Laboratory Director, Dr. Chindi Peavey.
- Operations Director, James Counts.

17. DISTRICT MANAGER’S REPORT

- Legislative Update.
- Mosquito and Vector Control Association of California (MVCAC).
- Vector Control Joint Powers Agency (VCJPA).
- American Mosquito Control Association (AMCA).
- California Special District Association (CSDA).
- Staff and General Announcements.

18. NEXT REGULARLY SCHEDULED BOARD MEETING

ACTION: Motion to approve next meeting for September 14, 2011.

19. ADJOURNMENT

ACTION: Motion to adjourn.

CERTIFICATION OF POSTING AGENDA

I, Valentina Cogoni, Board Secretary for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Special and Regular Meetings of the SMCMVCD Board of Trustees was posted and available for review on July 6, 2011, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda is also available on the District web site.